

ARTICLE 1

Rochester Joint Construction School Board
Rochester Schools Modernization Program

FF&E Contract
September 15, 2015

ADVERTISEMENT FOR BIDS

**FF&E Contract for:
Rochester School Modernization Program (RSMP) of the
Rochester Joint Construction School Board (RJSCB)**

NOTICE IS HEREBY GIVEN that sealed bids will be received for a contract to supply Furniture, Fixtures and Equipment ("FF&E") to various Rochester City School District locations (the "Contract"), as further described further in the Contract Documents. Bids will be received at the RSMP Program Office located at 1776 North Clinton Avenue, Rochester, New York 14621 by the Rochester Joint Schools Construction Board ("RJSCB" a/k/a "Owner") until 10:00 a.m. on October 1, 2015. Submit bids to the attention of: Thomas Renauto, Executive Director, Telephone No. 585-512-3806. Owner reserves the right to reject any or all bids received.

SEALED BID PROPOSALS will be received and publicly opened and read at:

Place: RSMP Program Office
Attn: Thomas Renauto, Executive Director
1776 North Clinton Avenue
Rochester, New York, 14621

Date: **Thursday, October 1, 2015**

Time: **10:00 a.m.**

CONTRACT DOCUMENTS: Contract Documents are available at Bidnet site: www.bidnet.com or Dataflow/RSMP Project web portal: www.goDataflow.com/RSMP. A set of Contract Documents may be picked up from the Dataflow Office during the business hours of 8:00 a.m. and 4:00 p.m. at 320 North Goodman Suite 200 Rochester, New York 14607. If Bidder wants Contract Documents shipped, it must arrange this with Dataflow at (585) 271-5730 (Tel.), including payment of applicable shipping fees. The foregoing are the only approved sources for distribution of the Contract Documents. Owner is not responsible for bidders receiving incomplete or incorrect Contract Documents from other sources. Upon acceptance of a bid and award of Contract by Owner, the Contract Documents will be incorporated as Contract Documents.

PRE-BID MEETING: Owner will host an optional pre-bid meeting for potential bidders. The meeting will be held on September 22, 2015 at 11:00 a.m. Alternatively, potential Bidders may participate by teleconference to discuss the project at this time by dialing #1-605-475-2090 and entering participate code 7219846. Participation in the pre-bid meeting or teleconference is strongly encouraged, but not required. Owner will prepare a written summary of questions raised at the meeting and teleconference and issue formal responses as an addendum to the Contract Documents, if needed.

QUESTIONS: Any questions during the bidding period not raised at the pre-bid meeting or teleconference must be emailed to furniture@rjscb.org. All questions must

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be submitted by no later than 4:00 p.m. on September 24, 2015. Owner will not accept or respond to questions from prospective bidders received orally, by facsimile, or any other means. Bidders should not attempt to discuss with Owner or its representatives any aspect of the bid or contract during the bid period except as expressly described herein.

ADDENDA: Owner may issue periodic addenda to the Contract Documents to address questions raised by bidders as set forth above. All addenda will be posted online at the site where the Contract Documents were first available by no later than September 28, 2015. An automated email message will be sent to the email address Bidders provide when downloading the Contract Documents initially. However, bidders are solely responsible for checking the website to obtain all addenda that Owner issued by this date. Bidders that retrieved Contract Documents in hard copy at the Dataflow Offices must contact Dataflow on the date above to retrieve any addenda. **Owner is not responsible for bidding errors due to bidder's failure to retrieve any addenda.**

SAMPLES: All bidders must submit finish samples for every bid item together with bid. The Owner may require certain low bidders to submit additional product samples. Upon request of Owner, such bidders must deliver fully-assembled product samples with related product information to the RSMP Program Office at no cost to Owner (see pg. IB-6). Failure to submit a timely product sample by October 8, 2015 by 10:00 a.m. may disqualify a bidder as non-responsive. Bidders may retrieve samples after the Contract is awarded when notified by Owner. Bidders are expected to anticipate the need for product samples and make the appropriate arrangements to meet this date for delivery of samples, if so requested. Bidders may be asked to formally present these samples, discuss compliance to bid specs and/or meet within a de-scoping committee prior to award.

BID SECURITY: Each bid must be accompanied by bid security in the amount of five percent (5%) of the Bidder's base bid price, as indicated in the Instructions for Bidders included in the Contract Documents.

BIDDING AND WAGE RATES: The Owner is required to comply with New York State's public bidding and other laws pertaining to public works, to advertise for any and all public work contracts, and to incorporate New York prevailing wage schedules or federal Davis-Bacon wage rate schedules, as applicable, into any contracts which may involve the employment of laborers, workmen or mechanics, whether or not publicly bid.

Sincerely,

Thomas Richards, Chair, RJSCB;
Thomas Renauto, Executive Director, RJSCB
Thomas Rog er, Program Director,
Gilbane/Savin

By order of the Rochester Joint Schools Construction Board.